



## Ventura County Regional Energy Alliance

### Action Minutes

### Ventura County Regional Energy Alliance Board Meeting

February 17, 2022

10:30 a.m.

#### No Location- Zoom Meeting

#### 1. WELCOME/ CALL TO ORDER

The meeting was called to order by Chair LaVere at 10:32 a.m.

#### 2. ROLL CALL

Directors Present:

Gabriela Basua	City of Oxnard
Carlos Juarez	City of Santa Paula- Alternate
Mike Judge	City of Simi Valley
Scott Quady	Calleguas Municipal Water District
Matt LaVere	County of Ventura
Laura Hernandez	City of Port Hueneme
Bernardo Perez	Ventura County Community College District
Lynn Edmonds	Ventura Regional Sanitation District
Christina Villaseñor	City of Fillmore (joined at 10.45)

Directors Not Present:

Matthew Almaraz	Ventura Unified School District-Alternate
Richard Araiza	City of Santa Paula
Mark Austin	City of Fillmore- Alternate
Ed Jones	City of Thousand Oaks
Bob Engler	City of Thousand Oaks-Alternate
Velma Lomax	Ventura Unified School District
Sofía Rubalcava	City of Ventura

#### 3. PLEDGE OF ALLEGIANCE

Chair LaVere led the Pledge of Allegiance.

#### 4. OATH OF OFFICE FOR NEW VCREA DIRECTORS

Director Bernardo Perez, representing the Ventura County Community College District, was sworn in by Executive Director Sue Hughes.

**5. ELECTION OF CHAIR AND VICE CHAIR**

Upon motion of Chair LaVere, seconded by Director Perez, the Board elected Director Hernandez as Chair of the Board.

The Board elected Director Judge as Vice Chair of the Board.

**6. MINUTES FROM THE NOVEMBER 18, 2021 VCREA BOARD MEETING**

Upon motion of Director LaVere, seconded by Vice Chair Judge, the Board approved the Minutes of the November 18, 2021 meeting. Directors Perez, Hernandez, and Edmonds abstained.

**7. AGENDA REVIEW**

Upon motion of Director Perez, seconded by Vice Chair Judge, the Board accepted the agenda with no changes.

**8. PUBLIC COMMENTS**

No Public Comments were submitted.

**9. DIRECTORS' COMMENTS**

No Director Comments were made.

**10. ADOPTION OF THE RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF VCREA FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (E), OF THE RALPH M. BROWN ACT**

Upon motion of Director LaVere, seconded by Director Perez, the Board approved the Resolution.

**11. APPROVAL OF JAVIER SAUCEDO CONTRACT AMENDMENT**

Upon motion of Chair Judge, seconded by Director Juarez, the Board approved Javier Saucedo Contract Amendment.

**12. APPROVAL OF THE FINANCIAL STATEMENTS-YEAR END JUNE 30, 2021**

Staff member Kelly Cattnach provided a brief overview of the Financial Statements. No deficiencies in internal control nor instances of noncompliance were identified. Regina Williams from the Ventra Regional Sanitation District was present to address any questions.

Upon motion of Director Edmonds, seconded by Director Perez, the Board approved the Financial Statements- Year End June 30, 2021.

### **13. TRANSITION TO 2022 DISCUSSION**

Staff member Alejandra Telléz provided a report back to the Board with potential funding options for VCREA in 2022. After conducting strategy sessions to further evaluate and examine all possible funding options, staff recommended that 2022 be considered a “transition year” and that VCREA forego requesting funds from member agencies at this time.

Director Perez suggested that conversations should start now with member agencies to be made aware of the potential request for contributions in future years.

Director Quady reiterated Ms. Telléz previous comment regarding the tracking of both State and Federal funding coming down the pipeline in order to be prepared for when the time comes to apply for such funding.

Chair Hernandez asked if VCREA would be able to stay within the 2022 budget. Ms. Telléz explained that with the County’s continued support of staff time and with VCREA’s current secured funding for both the Ventura County Green Business Program and the Electric Vehicle Blueprint Grant, yes, VCREA will remain within budget for 2022.

### **14. PROGRAM UPDATE**

Staff member Heather Allen gave a brief overview of the Program Update and addressed questions and comments from Chair Hernandez, Director Perez, Director Edmonds, and Director Quady.

### **15. GENERAL UPDATES AND ANNOUNCEMENTS**

Executive Director Sue Hughes made a comment regarding the continuation of the State’s Emergency Declaration which allows for VCREA to meet remotely. Once that Declaration is lifted, VCREA will be beholden to the Brown Act and will return to in person Board meetings unless legislation changes.

### **16. ITEMS FOR FUTURE AGENDAS**

None at this time.

### **17. ADJOURNMENT**

Chair Hernandez adjourned the meeting at 10:58 a.m. The next Board meeting is scheduled for May 19, 2022.